

| Foundations | | | | | | |
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| No. | Field/question | Pre-populated? | Mandatory? | Type | Possible options | Notes |
| Foundation information | | | | | | |
| 1 | Foundation name | Y | Y | Name | | |
| 2 | Registration number | Y | Y | Number | | |
| 3 | Foundation status | Y | Y | Configurable pre-set options | | |
| 4 | Foundation nature of business | Y | Y | Free text | | |
| 5 | Foundation duration | Y | Y | Free text | | |
| 6 | Economic activity | Y | Y | Economic activity list | | |
| 7 | Registered office address | Y | Y | Address | | |
| 8 | Has the charter of the foundation been amended since the last annual renewal, or since registration, whichever is the later? | N | Y | Y/N | | |
| 9 | Is the foundation licensed, authorised or registered by the GFSC? | N | Y | Y/N | | |
| Foundation officials information | | | | | | |
| 10 | Foundation official name | Y | Y | Name | | For each currently appointed foundation official |
| 11 | Foundation official address | Y | Y | Address | | For each currently appointed foundation official |
| 12 | Foundation official type | Y | Y | Configurable pre-set options | <ul style="list-style-type: none"> •Councillor •Guardian | For each currently appointed foundation official |
| 13 | Does foundation official hold a fiduciary licence? | N | Only for foundation officials that are individuals | Y/N | | For each currently appointed individual foundation official |
| 14 | Reason for foundation official not holding a fiduciary licence | N | Only for individual directors that answer N to Q13 | Configurable pre-set options | <ul style="list-style-type: none"> •Acting as foundation official in capacity of his/her employment with a licenced Corporate Services Provider •Foundation official of a foundation supervised by the GFSC •Acting as foundation official of foundation with established place of business within the Bailiwick (no regulated activities) •Foundation official who is not resident in the Bailiwick of Guernsey •Not acting by way of business (i.e. voluntary/charitable) | For each currently appointed individual foundation official |
| 15 | Resident agent name | Y | Y | Name | | For each currently appointed resident agent. If foundation is resident agent exempt this field will not show up. |
| 16 | Resident agent address | Y | Y | Address | | For each currently appointed resident agent. If foundation is resident agent exempt this field will not show up. |
| 17 | Has the resident agent ever served a notice to obtain information on the beneficial owners of the foundation? | N | Y (if there is a resident agent) | Y/N | | If foundation is resident agent exempt this field will not show up. |
| 17a | Date resident agent became associated with the foundation | N | Y (if there is a resident agent) | | | Date pre-populated with resident agent appointment date but is editable on the AV form itself (in case the resident agent was associated with the entity prior to their appointment) |
| 18 | Resident agent exempt | Y | Y | Y/N | | |
| 19 | Resident agent exemption reason | Y | Only if Q18 is Y | Configurable pre-set options | <ul style="list-style-type: none"> •Open-ended investment scheme •Closed-ended investment scheme | |
| Trust/legal arrangement questions (only to be answered by foundations that answered N to Q9) | | | | | | |
| 20 | Is the foundation a settlor, trustee, protector or beneficiary of an existing express trust (or does it occupy an equivalent role in relation to another form of legal arrangement), or does it exercise control over an express trust/other legal arrangement through other means? | N | Y | Y/N | | |
| 20a | Which relationship(s) does the foundation have with the express trust/legal arrangement? | N | Only if Q20 is Y | Configurable pre-set options | <ul style="list-style-type: none"> •Settlor •Trustee •Protector •Beneficiary •Control exercised through other means •Relationship is held with a legal arrangement that is not a trust | The user can select multiple options |
| 20b | Describe the relationship that the foundation has where the legal arrangement is something other than a trust. | N | Only if Q20a is Relationship is held with a legal arrangement that is not a trust | Free text | | |
| 21 | Is the trust/legal arrangement subject to Guernsey law? | N | Only if Q20 is Y | Y/N | | |

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| 22 | What is the governing law of the trust/legal arrangement? | N | Only if Q21 is N | Free text | | |
| 23 | Is the beneficial ownership information in relation to the legal arrangement held by the foundation? | N | Only if Q20 is Y | Y/N | | |
| Holding foundation questions (only to be answered by foundations that answered N to Q9) | | | | | | |
| 24 | Does the foundation hold any assets? | N | Y | Y/N | | |
| 25 | Does the foundation hold any real property? | N | Only if Q24 is Y | Y/N | | |
| 26 | Is the real property residential or commercial? | N | Only if Q25 is Y | Configurable pre-set options | <ul style="list-style-type: none"> •Residential •Commercial •Residential and Commercial | |
| 27 | Is the real property land or buildings? | N | Only if Q25 is Y | Configurable pre-set options | <ul style="list-style-type: none"> •Land •Buildings •Land and Buildings | |
| 28 | Where is the real property located? | N | Only if Q25 is Y | ISO Country list plus Bailiwick Islands | | Ability to select multiple countries |
| 29 | Does the foundation hold any other high value tangible assets (not including stocks and shares) with a value over £5,000,000 | N | Only if Q24 is Y | Y/N | | |
| 30 | What are the assets? | N | Only if Q29 is Y | Free text | | |
| 31 | Where are the assets located? | N | Only if Q29 is Y | ISO Country list plus Bailiwick Islands | | Ability to select multiple countries |
| Commercial activity questions (only to be answered by foundations that answered N to Q9) | | | | | | |
| 32 | Does the foundation undertake any commercial activity? | N | Y | Y/N | | |
| 32a | What is the nature of the company's activities? | N | Only if Q32 is Y | Free text | | |
| 33 | Is the foundation engaged in any of the below activities? Please select all that apply | N | Only if Q32 is Y | Configurable pre-set options | <ul style="list-style-type: none"> •Large public sector projects •Large non-public sector infrastructure and construction projects •Large non-public sector highly centralised and capital-intensive projects •Large non-public sector complex projects •Manufacturing •Dealing in art/antiques •Dealing in precious stones/metals •Intellectual property holding/management •Estate agency •The energy sector •The extraction sector •The telecommunications sector •The arms sector •The pharmaceuticals/life sciences sector •The chemical sector •The transport/shipping sector •The logistics/distribution sector •The business of invoicing or making payments •Consultancy services in relation to any of the above | Ability to select multiple options (or none at all) |
| 34 | What is the location of the foundation's activities? Please select all that apply | N | Only if Q32 is Y | ISO Country list plus Bailiwick Islands | | |
| Subsidiary questions (only to be answered by foundations that answered N to Q9) | | | | | | |
| 35 | Does the foundation have any subsidiaries? | N | Y | Y/N | | |
| 36 | Does the foundation have any subsidiaries outside Guernsey? | N | Only if Q35 is Y | Y/N | | |
| 37 | Where are the subsidiaries registered? | N | Only if Q36 is Y | ISO Country list minus Guernsey | | |
| 38 | Do any subsidiaries hold any assets? | N | Only if Q36 is Y | Y/N | | |
| 39 | Do any subsidiaries hold any real property? | N | Only if Q38 is Y | Y/N | | |
| 40 | Is the real property held by the subsidiaries residential or commercial? | N | Only if Q39 is Y | Configurable pre-set options | <ul style="list-style-type: none"> •Residential •Commercial •Residential and Commercial | |
| 41 | Is the real property held by the subsidiaries land or buildings? | N | Only if Q39 is Y | Configurable pre-set options | <ul style="list-style-type: none"> •Land •Buildings •Land and Buildings | |
| 42 | Where is the real property held by the subsidiaries located? | N | Only if Q39 is Y | ISO Country list plus Bailiwick Islands | | Ability to select multiple countries |

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| 43 | Do any subsidiaries hold any other high value tangible assets (not including stocks and shares) with a value over £5,000,000 | N | Only if Q36 is Y | Y/N | | |
| 44 | What are the assets? | N | Only if Q43 is Y | Free text | | |
| 45 | Where are the assets located? | N | Only if Q43 is Y | ISO Country list plus Bailiwick Islands | | Ability to select multiple countries |
| 46 | Do any subsidiaries undertake any commercial activity? | N | Only if Q36 is Y | Y/N | | |
| 46a | What is the nature of the subsidiaries' activities? | N | Only if Q46 is Y | Free text | | |
| 47 | Are any subsidiaries engaged in any of the below activities? Please select all that apply | N | Only if Q46 is Y | Configurable pre-set options | <ul style="list-style-type: none"> •Large public sector projects •Large non-public sector infrastructure and construction projects •Large non-public sector highly centralised and capital-intensive projects •Large non-public sector complex projects •Manufacturing •Dealing in art/antiques •Dealing in precious stones/metals •Intellectual property holding/management •Estate agency •The energy sector •The extraction sector •The telecommunications sector •The arms sector •The pharmaceuticals/life sciences sector •The chemical sector •The transport/shipping sector •The logistics/distribution sector •The business of invoicing or making payments •Consultancy services in relation to any of the above | Ability to select multiple options (or none at all) |
| 48 | What is the location of the subsidiaries' activities? Please select all the apply | N | Only if Q46 is Y | ISO Country list plus Bailiwick Islands | | |
| Business relationships questions (only to be answered by foundations that answered N to Q9) | | | | | | |
| 49 | Does the foundation hold a Bailiwick of Guernsey bank account(s)? | N | Y | Y/N | | |
| 50 | Does the foundation use a Bailiwick of Guernsey based accountancy business? | N | Y | Y/N | | |
| 51 | Does the foundation have audited accounts, or are its accounts independently examined or reviewed by an independent Bailiwick of Guernsey based accountancy business? | N | Y | Y/N | | |
| 52 | Has the foundation used a Bailiwick of Guernsey based legal services business in the last year? | N | Y | Y/N | | |
| 53 | Does the foundation use a Bailiwick of Guernsey based investment manager/professional adviser? | N | Y | Y/N | | |
| 54 | Is the foundation directed and managed in the Bailiwick of Guernsey? | N | Y | Y/N | | |
| Declarations | | | | | | |
| 55 | Beneficiaries confirmation | N | Only if no Guardian is appointed | Tick box | | Text: I confirm that there are no disenfranchised beneficiaries and no purpose in respect of which there are no beneficiaries |
| 56 | Beneficial ownership declaration | N | Only if the foundation is not resident agent exempt | Tick box | | Text: By ticking this box, you confirm that you are the resident agent of the foundation authorised to make this declaration, and the foundation's record of beneficial ownership is correct and current as at the date this annual renewal is filed. |
| 57 | Record keeping | N | Y | Tick box | | Text: The foundation has complied over the course of the year with its record keeping requirements under section 22 of the Foundations (Guernsey) Law, 2012 (keeping of accounts, records and other documents), and all of the records that need to be kept under such requirements are maintained at its registered office and are correct and current as at the date this annual renewal is filed. |

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| 58 | Filing requirements | N | Y | Tick box | <p>Text: The foundation has complied with its obligations under the Law to deliver copies of documents or give notice to the Registrar of changes to information filed with the Registrar, including changes to its registered particulars filed with the Registry in accordance with paragraph 10 of Schedule 1 to the Foundations (Guernsey) Law, 2012.</p> |
| 59 | Resident agent requirements | N | Only if the foundation is not resident agent exempt | Tick box | <p>Text: Unless exempt, the foundation has a resident agent and notified the Registrar of any changes to its resident agent or record of resident agent in accordance with paragraphs 1 and 2 of Schedule 1A of the Foundations (Guernsey) Law, 2012.</p> |
| 60 | Legal ownership | N | Y | Tick box | <p>Text: The foundation's record of beneficiaries is available at its registered office and has been maintained in accordance with section 22A of the Foundations (Guernsey) Law, 2012, and is correct and current as at the date this annual renewal is filed.</p> |
| 61 | Annual validation declaration | N | Y | Tick box | <p>Text: By ticking this box, you confirm that: You are a councillor or resident agent of the foundation authorised to sign this declaration, the requirements of the Foundations (Guernsey) Law, 2012, and any regulations made under it, in respect of the annual validation have been fulfilled and the information contained in this annual renewal form is correct and current to the best of your knowledge and belief as at 31st May in the calendar year in which it is required to be filed.</p> |