

SCHEDULE
FEES

Regulation 2

(1) SERVICE IN RESPECT OF WHICH FEE PAYABLE	(2) FEE	(3) NOTES
		<i>These notes are only for the purposes of general guidance and are without prejudice to any provision of, or liability arising under, the Law or these regulations.</i>
Annual Validation		
<p>(1) Non-Regulated Companies, that is to say, companies the resident agent of which is, in accordance with section 484(1)(a) of the Law, an individual, resident in Guernsey, who is a director of the company and who is not -</p> <ul style="list-style-type: none"> (a) the holder of a personal fiduciary licence (except where he is acting as director in the circumstances specified in section 3(1)(d) of the Fiduciaries Law), (b) acting as director of the company in the course of his duties as a director, manager, partner or (as the case may be) employee of a Commission Regulated Management Company (entry 4a of this Schedule), or a company which falls within subparagraphs (b), (c) or (d) of entry (2), or (c) acting as director of the company in contravention of the Fiduciaries Law 	£250	<p>Includes:</p> <p>Local trading companies (excluding finance/fiduciary institutions). i.e. those engaged in commerce and industry on the Island</p>
<p>(2) Financial Product Companies, that is to say,</p> <ul style="list-style-type: none"> (a) companies the resident agent of which is - <ul style="list-style-type: none"> (i) in accordance with section 484(1)(a) of the Law, an individual, resident in Guernsey, who is a director of the company and who is either the holder of a personal fiduciary licence (except where he is acting as director in the circumstances 	£500	

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<p>specified in section 3(1)(d) of the Fiduciaries Law) or is acting as director of the company in the course of his duties as a director, manager, partner or (as the case may be) employee of a Commission Regulated Management Company (entry 4a of this Schedule), or a company which falls within subparagraphs (b), (c) or (d) of entry (2),</p> <p>(ii) in accordance with section 484(1)(b) of the Law, a corporate services provider (that is, the holder of a full fiduciary licence), or</p> <p>(iii) acting as director of the company in contravention of the Fiduciaries Law,</p> <p>(b) Licenced insurers under the Insurance Business (Bailiwick of Guernsey) Law, 2002,</p> <p>(c) Open-ended or closed ended investment schemes, which are authorised or registered under the Protection of Investors (Bailiwick of Guernsey) Law 1987,</p> <p>(d) Joint Licensee Companies, that is to say, companies which have submitted a joint application to the Commission for a full fiduciary licence within the meaning of the Financial Services Commission (Fees) Regulations, 2013 within which application they are not nominated as the lead applicant.</p> <p>However, save as provided in subparagraphs (b), (c) and (d) of this entry (2) a company which is a "licensee" within the meaning of section 11B(3) of the Financial Services Commission (Bailiwick of Guernsey) Law, 1987 (a person who holds or is deemed to</p>		

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hold a licence, consent, registration, permission or authorisation from the Commission under the regulatory Laws) is not a Financial Product Company for the purposes of these regulations.		
(3) Incorporated Cell and Protected Cell Companies	£750 In addition: £100 per incorporated cell; £10 per protected cell.	
(4a) Commission Regulated Management Companies, that is to say, a company which is a "licensee" within the meaning of section 11B(3) of the Financial Services Commission (Bailiwick of Guernsey) Law, 1987 (a person who holds or is deemed to hold a licence, consent, registration, permission or authorisation from the Commission under the regulatory Laws) save for - (i) companies included in entry 2 "Financial Product Companies" above, and (ii) companies registered under the Registration of Non Regulated Financial Services Businesses Law, 2008.	£1000	Applies, save as provided in entry (4a) "Commission Regulated Management Companies", to all GFSC licensed entities holding licences under: The Banking Supervision (Bailiwick of Guernsey) Law 1994; The Regulation of Fiduciaries, Administration Businesses and Company Directors, etc. (Bailiwick of Guernsey) Law, 2000; The Insurance Managers and Insurance Intermediaries (Bailiwick of Guernsey Law), 2002; The Protection of Investors (Bailiwick of Guernsey) Law, 1987.
(4b) Guernsey Competition Regulatory Authority (GCRA) Licensed Companies, that is to say companies which are licensees of the GCRA under – (a) The Electricity (Guernsey) Law, 2001, (b) The Post Office (Bailiwick of Guernsey) Law, 2001, or (c) The Telecommunications (Bailiwick of Guernsey) Law, 2001.	£1000	Applies to: Licensed telecoms companies; Guernsey Post; Guernsey Electricity.
(5) Non Profit Organisations, that is to	£100	No fee applies to Guernsey

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say a company registered on the register of non profit organisations under The Charities and Non Profit Organisations (Registration) (Guernsey) Law, 2008 and which is not a Guernsey Registered Charity under that Law, to which no annual validation fee applies.		registered charities.
(6) Other Corporate Bodies, that is to say, a company which is not included in any other entry in this part of this Schedule ("Annual Validation")	£500	Includes: Resident Agent Exempt companies
Late filing fee – annual validation (including validation for each ICC cell)	£100 per calendar month or part thereof	The fee is per company or cell, and will be applied on the 1 st February and thereafter every calendar month.
Incorporation		
Standard Company Incorporation	£100	Company incorporated within 24 hours.
Rapid Company Incorporation	£350	Company incorporated within 2 hours.
Special Company Incorporation	£750	Company incorporated within 15 minutes (certain restrictions apply).
Incorporated Cell Registration	£100	Incorporated within 24 hours.
Company Name Reservation	£25	Per company name.
Changes to Company Particulars		
Change of Name	£25	
Registration of an alternative name in a non-Roman script	£25	
Application for restoration to the Register of Companies	£1500	This fee is in addition to all outstanding annual validation fees, etc, which would have been payable by the company if it had not been dissolved, except for the late filing fee – annual validation, which is excluded.
Application to Registrar for amalgamation	£1000	
Application for the issue of a certificate of conversion, transfer or subsumption.	£100	
Migration In (Application for registration of overseas company as a Guernsey company)	£100	Companies supervised by the GFSC must have prior GFSC consent.
Migration Out (Application to transfer registration to another jurisdiction)	£1500	
Company Document filing		

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Change of Registered Office Address	£10 (electronic filing) £20 (document filed by post or hand delivered)	
Change of Directors	£10 (electronic filing) £20 (document filed by post or hand delivered)	
Special, Waiver and Unanimous Resolutions	£10 (electronic filing) £20 (document filed by post or hand delivered)	Per resolution, not per document.
Change of Memorandum of Incorporation	£50	
Change of Articles of Incorporation	£50	
Other document filing	£10 (electronic filing) £20 (document filed by post or hand delivered)	Per document.
Late document filing fee	£2 per day, capped at £50 for Non-Regulated Companies, Guernsey Registered Charities and Not for profit Organisations, and capped at £100 for all other companies.	Charged each calendar day after filing deadline date.
Copies of Company Documents		
Document filings (including memorandum or articles of incorporation)	£2 (electronic version) £12 (certified version)	Per document
Request for a copy of the entire Company File	Fee advised on application, capped at £100	Applicable relevant fee dependent upon the number, and type, of documents within the file.
Requests for Statements of the Register and		

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copy Certificates		
Statements of the Register	£10 (electronic version) £25 (certified version)	
Certificate of Good Standing	£10 (electronic version) £25 (certified version)	
Copy Certificates	£10 (electronic version) £25 (certified version)	
Miscellaneous Charges		
Exceptional charges	£300 per hour per member of staff	This fee applies where a request, in the reasonable opinion of the Registrar, will result in excessive work volumes and/or is a burden upon registry resources. The application of the exceptional charges will be advised in advance of any work being undertaken by the Registry.